

Bolton Academy

Date: January 29, 2025

Time: 6:30pm EST

Location: Zoom recording at

<https://www.youtube.com/live/aaS56Wt9arU?si=CZu0QcfidZEmTaRm>

- I. **Call to order:** Meeting called to order by Nikki Knox, Chair at 6:45pm
- II. **Roll Call:**

Role	Name	Present or Absent
Principal	Shavaun Mincey	Present
Parent/Guardian	Joanna Caceres-Aponte	Present
Parent/Guardian	Meredith Castelan	Present
Parent/Guardian	Nikki Knox	Present
Instructional Staff	Michael Armstrong	Absent
Instructional Staff	Celine Browne-Roberts	Present
Instructional Staff	Nicole Hinton	Absent
Community Member	Avina Gupta	Present
Community Member	Marie Cruzado Jeanneau	Absent
Swing Seat	Taniya Wilder	Absent

Quorum Established: Yes, (5/9)

III. Action Items

- a. **Approval of Agenda:** Motion made by: [Avina Gupta](#); Seconded by: [Joanna Caceres-Aponte](#)
Members Approving: Shavaun Mincey, Meredith Castelan, Nikki Knox, Celine Browne-Roberts, Avina Gupta
Members Opposing: None
Members Abstaining: None
Motion The motion to approve agenda passes.

- b. **Approval of Previous Minutes:** Motion made by: [Meredith Castelan](#); Seconded by: [Celine Browne-Roberts](#)
Members Approving: Shavaun Mincey, Joanna Caceres-Aponte, Nikki Knox, Avina Gupta
Members Opposing: None
Members Abstaining: None

Motion The motion to approve previous meeting minutes passes

- c. **Addition of February Meeting Date:** Motion made by: [Celine Browne-Roberts](#);
Seconded by: [Meredith Castelan](#)
Members Approving: Shavaun Mincey, Joanna Caceres-Aponte, Nikki Knox, Avina Gupta
Members Opposing: None
Members Abstaining: None
Motion The motion to add an additional budget feedback meeting on February 12 at 7pm passes

- d. **Addition of Budget Allocation Review Meeting:** Motion made by: [Avina Gupta](#);
Seconded by: [Joanna Caceres-Aponte](#)
Members Approving: Shavaun Mincey, Meredith Castelan, Nikki Knox, Celine Browne-Roberts
Members Opposing: None
Members Abstaining: None
Motion The motion to add an additional budget allocation review meeting for Friday, January 31 at 3pm passes

IV. Discussion Items

- a. **Discussion Item 1:** Gifted Delivery Model updates
 - i. Shavaun Mincey shared new changes for the Gifted program delivery model are coming from the State. The new delivery model is a Cluster & Resource model, which Bolton currently uses – so there is no impact to Bolton’s program at this time.

- b. **Discussion Item 2:** Review Budget Development Process
 - i. Review and update meeting calendar to meet District’s timeline (*draft budget must be completed prior to Staffing Conference and approval meeting cannot be held until after the Staffing Conference*)
 - 1. We will need to schedule a second meeting for budget feedback. The group identified Wednesday, February 12 at 7pm as an option.

- c. **Discussion Item 3:** Budget Allocation Presentation
 - i. Shavaun Mincey provided an overview of the budget development process. This begins the work of funding the strategic priorities that we previously agreed upon:
 - 1. Top 3 priorities:

- a. Increase student performance in math
- b. Increase student performance in ELA
- c. Embed a data-driven, multitiered system of support to improve our multilingual learner performance
- ii. Budget represents an investment plan for our school and community. Ms. Mincey's role is to design the budget and provide operational changes. GO Team's role is to focus on big pictures – positions and resources, not people.
- iii. Projected FY26 enrollment of 556 students; increase of 59 students from FY25.
- iv. Proposed budget for FY26 general operations is \$9,177,711
- v. How does the projected APS budget deficit factor into Bolton's budget for FY26? Bolton was not significantly impacted by district budget cuts.
- vi. Do you agree with the new weight formulas in this year's budget? Yes. Increasing the weights for elementary school worked for us.
- vii. With the change of the presidential administration, has Bolton or APS been impacted from a financial perspective? No, not at this time. Budget was provided on January 15.
- viii. We will need to schedule a second meeting to review Signature Program Requests and all allocations. Meeting will be scheduled for Friday, January 31 at 3pm.

V. Information Items

- a. Principal's Report - none

VI. Announcements

- a. GO Team declarations are now open until February 28.
 - i. 2 seats up for election (one parent; one staff)
 - ii. 2 seats will be filled by Principal nomination

VII. Public Comment none

VIII. Adjournment Motion made by: [Avin Gupta](#); Seconded by: [Celine Browne-Roberts](#)

Members Approving: Shavaun Mincey, Joanna Caceres-Aponte, Meredith Castelan, Nikki Knox,

Members Opposing: None

Members Abstaining: None

Motion [Motion to adjourn the GO Team meeting passes](#)

IX. ADJOURNED AT 7:35pm

Minutes Taken By: Meredith Castelan

Position: Secretary